

CODE OF CONDUCT FOR STUDENTS

1. It shall be the bounden duty of every student to abide by the rules and regulations of the college, and to conduct himself with discipline and decorum in all places and under all circumstances.
2. Every student shall attend classes regularly and punctually and shall refrain from any action that may disturb the smooth working of the college.
3. Students shall be clean and decorous in dress, language and behavior.
4. Smoking, use of alcohol and drugs are strictly prohibited in the college premises. Students shall not enter the college drunk.
5. Every student shall salute the members of the teaching staff on the occasion.
6. When a teacher enters a class-room, the students shall rise and remain standing till they are directed to sit or the teacher takes his seat.
7. When classes are in session, students shall not enter or leave the class rooms without the permission of the teachers concerned.
8. Students who may be free during class-time shall not loiter on the Veranda or on the premises of the college. During such time they are to be in the Library/Reading room.
9. Every student shall handle college property with care and shall do everything in his power to preserve cleanliness and tidiness of the furniture, building and the premises. Students shall not disfigure the walls, doors, windows, furniture etc. with bills, engraving etc.
10. The loss or damage or disfigurement caused to the college articles will be made good by realizing double the loss or damages so incurred from the concerned students or through a collective fine covering all the students.
11. Except in the meeting of the various College Associations, no student shall address any gathering in the college premises without the special permission of the Principal.
12. Megaphones, loudspeakers, mobile phones etc should not be used in the campus without the express permission of the Principal. Posters, flags, memorial tombs, floral arches, festoons etc. should not be displayed in the campus.
13. Indecent behavior towards the opposite sex will not be tolerated.
14. Students shall not invite or encourage outsiders to enter the campus.
15. Demonstrations/Campaigning of any type at any time during the working days of the college is strictly prohibited within the campus.
16. Rioting/agitating against another group of students or against members of staff/principal/management on any reason what so ever is prohibited.
17. If a student or a group of students or the entire students have any grievance of any kind what so ever, it is to be brought to the attention of the Grievance cell.
18. Ragging/teasing/intimidating/harassing/using words of abuse etc. on junior students within or outside the campus is punishable/crime under Police Act, and such matters will be immediately reported to the police. Students involved in such acts will be adequately punished which amount to (i) Imprisonment upto 2 years and (ii) A fine upto Rs. 10,000/- and (iii) Dismissal from the College.

19. In all matters not specified in the forgoing rules, students shall aim at conducting themselves respecting the rights of others so as to establish and maintain good tradition and reputation of the institution.
20. The authority of the Principal extends outside the campus also.
21. Use of multimedia mobile phones and activities like obscene cinematic dance and fashion show are banned in the college. Students shall not roam with their motor vehicles making nuisance in the Campus. Vehicles should be parked at respective places allotted for the purpose.
22. Political activism is strictly banned in the campus vide judgment of the Hon'ble High Court. Students are forbidden to organize or attend meetings other than official ones. Students resorting to strike are strictly prohibited from entering even the campus.
23. Students are not allowed to make mass petition to the Principal. Any complaint can be represented by a team of not more than three.
24. Any further rules and regulations framed by the Management and the Principal from time to time shall also be binding to all.

B. Attendance & Leave of Absence

1. Attendance will be taken at the beginning of each period. Late comers shall enter class-rooms only with the permission of the teacher.
2. According to university rules, college students are required to maintain a minimum attendance of 75% per subject per term. Students participating in sports and cultural activities and NSS camps are given credit. However, this is subject to production of participation certificates by the students.
3. Students who leave class-rooms after roll call without the permission of the teacher are liable to severe punishment.
4. Impersonation at roll call will be considered as serious offence.
5. Application for leave of absence for more than 4 days due to illness should be supported by medical certificates.
6. Students absenting themselves from the college for more than fifteen consecutive working days without satisfactory explanation will have their names removed from the roll and treated as temporary removal.
7. A student sent out from the class by a teacher shall lose the attendance for the duration he is out.
8. Disciplinary action including removal from the rolls will be taken against those who repeatedly absent themselves on insufficient grounds.
9. A student requiring leave for a day or a part of a day should apply for it to the Principal or to the teacher authorized by him and get his counter signature and submit the form in the college office. Such application should be submitted on the very day of his/her return to the college.