

Ref: RCPSR B/IQAC/19-20/02

Date: 29/02/2020


Internal Quality Assurance Cell (IQAC)

CIRCULAR

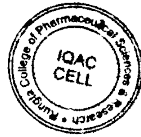
It is proposed to convene the first IQAC meeting on **02/03/2020 at 11:30 AM**. All the members of IQAC are requested to attend the meeting without fail.

AGENDA

- Welcome address
- Confirmation of minutes of last meeting.
- To review overall progress of the academic, co-curricular, extracurricular, research and extension activities.
- Any other matter with the permission of the cell.



Coordinator





Principal & Chairperson (IQAC)

Copy to

- Chairman Sir (for kind information)
- All IQAC members for necessary action
- Institute website and Notice Board for dissemination

Internal Quality Assurance Cell (IQAC)

IQAC Minutes of the meeting

Meeting No: 02

Date & Time: 02/03/2020 at 11:30 AM

Venue: Principal Office

Member Present

SN	Name of Member	Designation
1.	Dr. Dulal Krishna Tripathi	Chairperson
2.	Dr.Amit Alexander	Faculty Member
3.	Dr. Madhuri Baghel	Faculty Member
4.	Dr. Hemant Badwaik	Faculty Member
5.	Mr. S U Ansari	Administrative Officer
6.	Dr. Mohan Awasthy	External Member
7.	Dr. Neema Balan	External Member
8.	Ms. Alka Patel	Student Representative
9.	Mr. Mukesh Tiwari	Industry expert
10.	Mr. Mahendra Shrivastava	Member from management
11.	Dr. Ajazuddin	IQAC coordinator

The IQAC coordinator welcomed the gathering and briefed the meeting agenda. The following points were deliberated in the meeting.

- **To confirm the minutes of last IQAC meeting**

The minutes of last meeting were read and confirmed.



- **To review overall progress of the academic, co-curricular, extracurricular, research and extension activities.**

As a Gratitude towards women colleague Dr. Madhuri Baghel proposed a plan for celebration of International Women's Day for all female faculty.

As a regular practice and strengthen bond between alumni and current batch students, Dr. Hemant Badwaik proposed plan for an organizing the Alumni Meet and Farewell Celebration for final year students.

- **Any other matter with the permission of the cell.**

The meeting was concluded with no other matter to be discussed.



Dr. Ajazuddin
IQAC Coordinator



Dr. D K Tripathi
Principal & Chairperson
(IQAC)

