

Ref: RCPSR B/IQAC/21-22/02

Date: 22/05/2022

Internal Quality Assurance Cell (IQAC)

CIRCULAR

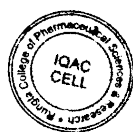
It is proposed to convene the first IQAC meeting on **07/05/2022 at 11:30 AM**. All the members of IQAC are requested to attend the meeting without fail.

AGENDA

- Welcome address
- Confirmation of minutes of last meeting.
- To review overall progress of the academic, co-curricular, extracurricular, research and extension activities.
- To report quality initiatives by IQAC.
- Any other matter with permission of the cell.



Coordinator



Principal & Chairperson (IQAC)

Copy to

- Chairman Sir (for kind information)
- All IQAC members for necessary action
- Institute website and Notice Board for dissemination

Internal Quality Assurance Cell (IQAC)

IQAC Minutes of the meeting

Meeting No: 02

Date & Time: **07/05/2022 at 11:30 AM**

Venue: Principal Office

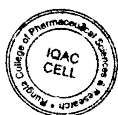
Member Present

SN	Name of Member	Designation
1.	Dr. D K Tripathi	Chairperson
2.	Dr. Hemant Badwaik	Faculty Member
3.	Mrs. Kalyani Sakure	Faculty Member
4.	Mr. Kushagra Nagori	Faculty Member
5.	Mr. S. U. Ansari	Administrative Officer
6.	Dr. Rakesh Himte	External Member
7.	Dr. Neema Balan	External Member
8.	Ms. Roshni Sharma	Student Representative
9.	Mr. Sourabh Gupta	Industry expert
10.	Dr. Sourabh Rungta	Member from management
11.	Dr. Mukesh Sharma	IQAC coordinator

The IQAC coordinator welcomed the gathering and briefed the meeting agenda. The following points were deliberated in the meeting.

- **To confirm the minutes of last IQAC meeting.**

The minutes of last meeting were read and confirmed.



- **To review overall progress of the academic, co-curricular, extracurricular, research and extension activities.**

Faculty were assigned the elective subjects based on expertise.

Dr. Mukesh Sharma proposed plan for farewell celebration party in college for final year students.

- **To report quality initiatives by IQAC.**

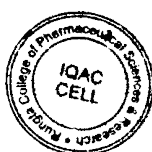
Mr. Kushagra Nagori plan to conduct of the internal exam via online mode. The decision was implemented with the permission of Principal & Academic coordinator.


As per circular received from university all were instructed to start offline classes and follow Government Covid-19 protocol without fail.

- **Any other matter with the permission of the cell.**

The meeting was concluded with no other matter to be discussed.


IQAC Coordinator




Dr. D K Tripathi
Principal