

Internal Quality Assurance Cell (IQAC)
Rungta College of Pharmaceutical Sciences and Research,
Kohka-kurud road, Bhilai, Chhattisgarh

MINUTES OF IQAC COMMITTEE MEETING

A meeting of the IQAC Committee of Rungta College of Pharmaceutical Sciences and Research (RCPSR), Bhilai, Chhattisgarh was convened on 14/07/2016 at 2:00 PM in the IQAC Cell (SD-11), RCPSR.

Meeting was chaired by the Principal, Dr. D. K. Tripathi attended by the following members.

S.No.	Internal Members	Designation
1.	Prof. Dr. D. K. Tripathi	Chairperson
2.	Dr. Ajazuddin	Prof., Dept. of Pharmaceutics
3.	Mr. Mahendra Shrivastav	Director, HR
4.	Dr. Kartik Nakhate (HOD, Pharmacology)	Assistant Prof., Dept. of Pharmacology
5.	Mr. Hemant Badwaik (HOD, Ph ^Y Chemistry)	Assistant Prof., Dept. of Med. Chemistry
6.	Mr. Kushagra Nagori	Assistant Prof., Dept. of Med. Chemistry
7.	Ms. Sonam Soni	Assistant Prof., Dept. of Pharmacognosy
8.	Mr. Mukesh Sharma (HOD)	Assistant Prof., Dept. of Pharmacognosy
9.	Dr. S. M. Prasanna Kumar	Director, Rungta College of Engineering and Technology
10.	Mr. Kapil Nagwanshi	Assistant Prof., (RCET)
11.	Mr. Mukesh Sharma (HOD, Pharmacognosy)	Assistant Prof., Dept. of Pharmacognosy
12.	Mr. Sonal Rungta	Director, F&A
13.	Mr. Ajay Singh	Assistant Prof., (GDRCST)
S.No.	External Members	Designation
1.	Mr. Sourabh Gupta (Employer)	Senior Scientist, Workhardt, Aurangabad, M.H.
2.	Dr. Tekeshwar Verma	Principal, M.J. College of Pharmacy, Junwani, C.G.
3.	Mr. Sandeep Rathore (Alumni)	PSR, Dr. Reddy's Laboratory, Ltd
4.	Mr. Shailendra Naik (Alumni)	Research Scholar, All India Institute of Medical Sciences Bhubaneswar
S.No.	IQAC	Designation
1.	Dr. Amit Alexander (HOD, Pharmaceutics)	Coordinator, IQAC-Member Secretary

The meeting began with a key note speech by Chairperson, Prof. D. K. Tripathi, followed by an introduction of those present.

The agenda was as follows:

1. To review of the previous meeting held on 31.12.2015.

Resolution:

- Prof. D. K. Tripathi informed the members regarding the discussion held in the previous meeting which was related with student placement, AQAR progress, Student industry interaction and many more. He valued everybody for their sincere involvement in completion of previous discussed agenda.

- Dr. Ajazuddin presented the syllabus of EVS proposed by the university for 2nd sem students.

2. To implement Mentor & Mentee system.

Resolution:

- Ms. Sonam Soni suggested to implement mentor mentee system for student benefit. She put forward the idea of dividing all the students from every semester into a particular no. of groups for regular monitoring.
- Mr. Dhansay Dewangan suggested to make shuffled student groups so that junior senior interaction get increased.
- Mr. Kushagra Nagori added to that and suggested to make such groups which consist of at least 2 bright senior students which would also help to maintain discipline in the premises.

3. Result analysis of previous result.

Resolution:

- Dr. D.K. Tripathi discussed the result of previous semesters. He asked to identify the backlog students in each semester and do the needful to improve the result.

4. Upgradation of library facilities.

Resolution:

- Mr. Dhansay Dewangan proposed to upgrade the facilities of the library. He also asked the HODs to submit a requisition for books if any to the purchase committee.
- Dr. Ajazuddin suggested to upgrade the computers which were used by PG students.
- Dr. S.M. Prasanna Kumar proposed to buy more subscription of e-journals which would help students to know more about research.

5. To encourage students for entrepreneurship.

Resolution:

- Mr. Mahendra Shrivastav proposed to increase student inclination towards industries and business. He suggested that students could also find good career opportunity as entrepreneur.
- Mr. Mukesh Sharma supportively suggested for organising a workshop based on any type of idea which would help students to understand the idea of entrepreneurship.

6. To implement new PCI syllabus.

Resolution:

- Dr. D.K. Tripathi informed the committee about new PCI syllabus. He also discussed about the implementation of the new syllabus for the upcoming session.
- He discussed the syllabus with the HODs and asked them if they find any gap in the proposed curriculum.

7. To conduct internal audit.

Resolution:

- Dr. Amit Alexander informed the committee that IQAC would soon conduct an internal audit.
- He informed the committee that the cell would check the laboratory stocks, examination data, library stocks, etc.

8. To discuss University Research Policy.

Resolution:

- Dr. D. K. Tripathi informed about university research policy. He informed the committee that University has introduced a research policy for encouraging the budding researchers.
- He also informed that according to new university policy each faculty would receive a grant of Rs.100000.

9. To discuss the strategy for organising conferences and seminars in the institute.

Resolution:


- Dr. Ajazuddin came with the strategy for organising conferences and seminars in the institute.
- He encouraged the committee and asked the HODs to ask the other faculty to submit one topic for seminar and conference respectively.
- He added that the selection of the topic would make the faculty understand about the procedure which one has to go while submitting any proposal for sponsored conferences or seminar.
- The committee welcomed his idea.

10. Follow up on the documentation for SSR form.

Resolution:

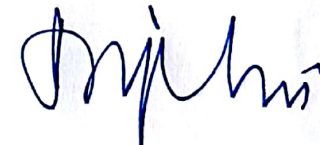
- Dr. Amit Alexander took follow up about the criteria wise documentation for SSR submission.
- He also explained the format about the SSR form to the committee and asked the HOD's to communicate the same to their concerned departments.

The meeting ended with a vote of thanks to the Chair and the members.



Dr. Amit Alexander
(IQAC Co-ordinator)

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Dr. D.K. Tripathi
(Principal)

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